

Policy for Musical Instruments



Who can use:

- Members of ITA / CSEA

Where to use:

- Inside common room (204). Also, it is not advised to use it during the college hours, since there might be classes held in the nearby class rooms.
- Anywhere else with prior permission from the person in charge from the ITA or any other governing body controlling the resources. In the absence of the person in charge anybody amongst the governing body may take charge of the instruments.

How to issue:

- The Instruments might be kept in any MTech. Labs in KReSIT or might be confined by a lock and key and kept in a common room (204). It is the responsibility of the person interested in using it to take it from the corresponding lab, or obtain the key from the concerned person.
- He/She has to make an entry for the instrument in the ledger kept for that instrument in the same lab where the instrument is kept.
- After using the instrument, the user has to return the instrument to the same lab from where he/she took it, or return the key(s) to the person in charge.

General usage guidelines:

- It is requested to use the resources wisely and purposefully. Any one found misusing it will be fined severely.