

To be printed on Institute Letterhead

Date:
From,
Head of Institute (Name),
Designation

To,
The Sr. Project Manager,
T10kT Programme,
Department of CSE,
Kanwal Rekhi Bldg.,
IIT Bombay, Mumbai-400076

Permission Letter for attending the two-day workshop on “Learner-Centric MOOC: From Conceptualizing to Conducting” at IIT Bombay on 24 and 25 November 2017

This is to certify that Prof. _____ is a teaching employee in the department of _____ in our Institute with his/her official designation as a _____ [Lecturer/ Sr. Lecturer/ Asst. Professor/Associate Professor/ Professor/ HOD/ Reader/ Principal/ Vice Principal/ Visiting Faculty/ Teaching Fellow/other (please specify)].

He/ She is permitted to attend the two day workshop on “**Learner-Centric MOOC: From Conceptualizing to Conducting**” being conducted at IIT Bombay on **24 and 25 November 2017**.

We understand that any irregularity during the workshop would result in withholding of his/her certificate by IIT Bombay.

Thank You,

Institute Head’s Signature & Stamp